



GENERAL POLICE ORDER CLEVELAND DIVISION OF POLICE



EFFECTIVE DATE: MARCH 1, 2002	REVISED DATE:	NO. PAGES: 1 of 2	NUMBER: 1.1.10
SUBJECT: FIREARMS REQUALIFICATION			
ASSOCIATED MANUAL: TRAINING SECTION		RELATED ORDERS:	
CHIEF OF POLICE: <i>Edward F. Lohn, Chief</i>			

PURPOSE: To establish mandatory firearms re-qualification procedures.

POLICY: Sworn members of the Division of Police shall successfully complete an annual firearms re-qualification program approved by the Executive Director of the Ohio Peace Officer Training Commission. Members must re-qualify with all Division issued and authorized firearms for on duty use. Officers shall not be authorized to carry firearms unless they successfully complete re-qualification. Officers who fail to re-qualify after remedial training shall be subject to disciplinary action, up to and including a recommendation for termination of employment.

PROCEDURES: Sworn members of the Division of Police who carry firearms during the course of their duties shall re-qualify with their Division issued weapon.

- I. Firearms Re-Qualification Program:
 - A. Classroom instruction on safety and the Use of Deadly Force Policy.
 - 1. A written exam on Deadly Force shall be administered following re-instruction.
 - 2. A minimum score of eighty percent (80%) is required on this exam.
 - B. Firearm proficiency re-qualification with Division authorized weapons and ammunitions.
 - 1. Officers shall wear the uniform or clothing style normally worn for duty.
 - 2. An officer shall score a minimum of eighty percent (80%) marksmanship.

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3. The Ordnance Unit personnel, under approved training procedures, shall administer the re-qualification test.
4. Officers who fail the annual firearms re-qualification program will be afforded an opportunity to retest.
5. The number of attempts that an officer may have to re-qualify shall be determined by the Officer-in-Charge (OIC) of the Ordnance Unit. That determination shall be made case by case and shall include factors such as officer stress, fatigue, and progress.

II. Officers who fail to re-qualify during In-Service shall:

- A. Surrender their weapon to the OIC of the Ordnance Unit.
- B. Report to the OIC of the Ordnance Unit for up to five additional days of remedial training and an opportunity to re-qualify.
- C. The OIC of the Ordnance Unit shall:
 1. Notify the officer's Commanding Officer of the failure to re-qualify and of the requirement for immediate remedial training.
 2. Notify the officer's Commanding Officer of the failure to re-qualify and of the requirement for immediate remedial training.
 3. Schedule remedial training immediately (next business day); consisting of instruction, direction, practice, and reinforcement.
 4. Schedule testing for the officer immediately following the completion of the remedial training.