



GENERAL POLICE ORDER CLEVELAND DIVISION OF POLICE



ORIGINAL EFFECTIVE DATE: March 1, 2002	REVISED DATE: NOVEMBER 29, 2017	NO. PAGES: 1 of 4	NUMBER: 4.2.02
SUBJECT: <p style="text-align: center;">VICE ENFORCEMENT PROCEDURES</p>			
ASSOCIATED MANUAL:		RELATED ORDERS:	
CHIEF OF POLICE: <p style="text-align: center;"><i>Calvin D. Williams, Chief</i></p>			

This General Police Order has been revised in its entirety

PURPOSE: To establish guidelines for members to enforce laws and ordinances for the crimes of prostitution, gambling, liquor, or vice activity and to coordinate available Division resources. Vice enforcement activities are intended to support day-to-day operations of the District’s Patrol Sections.

POLICY: The Cleveland Division of Police shall vigorously enforce laws and ordinances that deal with prostitution, gambling, liquor, and vice activity. This policy is to ensure that vice operations (e.g., decoy, surveillance, drugs, undercover) are given safe and effective operational guidelines. Units that primarily handle vice related operations shall also adhere to their respective unit standard operating procedure manuals.

PROCEDURES:

I. General Guidelines

- A. The use of members in a covert or undercover role in an investigation shall be limited to those instances where the use of other investigative tools (e.g., confidential informants, surveillance, and citizen information) is not practical or would compromise the integrity of the investigation.
- B. Any member may terminate a vice operation if he or she acquires information that would compromise the safety of any member involved in a vice operation or any uninvolved civilian. The overriding concern in any vice operation is the safety of involved members and the public.

II. Patrol Officers Responsibilities

- A. Members assigned to the Patrol Section shall:

PAGE: 2 of 4	SUBJECT: VICE ENFORCEMENT PROCEDURES	GPO NUMBER: 4.2.02
-----------------	---	-----------------------

1. Enforce all laws, ordinances, and regulations for the control or suppression of liquor, gambling, prostitution, and regulatory violations.
2. Complete all necessary paperwork (e.g., citations, Incident Report) related to their vice activity enforcement.

III. Vice Operations Responsibilities

A. Members assigned to vice operations shall:

1. Monitor vice conditions throughout their assigned district and keep the district commanders informed of situations needing attention.
2. Improve the enforcement effort by participating in public information programs and personnel training.
3. Notify the Intelligence Unit of any organized activity.
4. Actively engage in vice enforcement in their district.
5. Take immediate enforcement action on vice violations without involving district personnel when a delay would jeopardize the successful prosecution of the violation.
6. Not consume controlled substances as a part of the undercover role.
 - a. If a situation arises where the undercover member is being forced to use controlled substances, they shall refuse.
 - b. If the suspect persists, the member(s) shall extract themselves from the situation and terminate contact.
7. Avoid drinking alcohol when undercover.
 - a. In such situations and whenever possible, members will consume nonalcoholic beverages.
 - b. If the need arises, a member may drink alcohol but shall refrain from drinking in excess. Excess is defined as that amount

PAGE: 3 of 4	SUBJECT: VICE ENFORCEMENT PROCEDURES	GPO NUMBER: 4.2.02
-----------------	---	-----------------------

which is higher than the legal limit to operate a motor vehicle.

1. Immediately after the operation, the member shall report to his or her supervisor that alcohol was consumed.
 2. If a member has consumed alcohol, he or she shall take *no police action* after consuming alcohol and the member shall not resume involvement in any on-duty police activity until the next tour of duty, except as exigent circumstances may apply.
 3. A member who has consumed alcohol during their tour of duty shall not operate a motor vehicle for the duration of their tour. At the conclusion of their tour of duty, such members shall adhere to all laws and ordinances as they apply to the consumption of alcohol and the operation of a motor vehicle.
-
8. Members shall not engage in any sexual activity as defined in the Ohio Revised Code, expose their genitals, touch another person's erogenous zones, or commit any related offenses while in the performance of their duties.
 9. Members shall immediately disengage from any unsolicited touching of a sexual nature by a suspect. Members shall document the circumstances of the unsolicited touching by submitting a Form-1 or other report as appropriate.
 10. When in an undercover capacity, members shall avoid affecting any arrests. If a situation arises that an undercover member must take police action, they shall extract themselves as soon as cover members arrive and take control.

IV. Supervisor Responsibilities

A. Supervisors assigned to a vice operation shall:

1. Ensure that District Patrol Section personnel are notified as needed about vice operations occurring in the district in an effort to minimize uniformed members from confronting or unintentionally identifying

PAGE: 4 of 4	SUBJECT: VICE ENFORCEMENT PROCEDURES	GPO NUMBER: 4.2.02
-----------------	---	-----------------------

undercover members. In very limited circumstances, a commanding officer may permit a vice operation to occur without notifying the district.

2. Monitor vice conditions throughout their assigned district and keep the district commander informed of vice situations that may need attention.
3. Directly supervise all vice operations under their command.